



Land Acknowledgement: <https://www.ucalgary.ca/indigenous/cultural-teachings/territorial-land-acknowledgement>

Course Number: DSGN 302

Section Number: B01

Course Name: Transscalar Design Studio I – Medium Scale

Classroom: [REDACTED] / Zoom

Instructor: Prof. Mauricio Soto-Rubio

- Email: Mauricio.sotorubio@ucalgary.ca
- Phone: [REDACTED]
- Office Hours and Location: Mondays 1:00 pm – 2 pm by appointment. [REDACTED]
- Instructor Email Policy: All course communications must occur through your @ucalgary email. I will respond to emails sent via students' @ucalgary emails within 72 hours excluding weekends and statutory holidays.

Class Dates: In-person: Tuesdays and Fridays from 1:00 pm to 4:50 pm. Sep 2 – December 5.
Additional real-time Zoom meetings according to class schedule below.

Course Description:

- **The Porous Dwelling: Reimagining Housing as the Intersection of Architecture, Ecology, and Culture.** This studio reconsiders housing as a site where architecture, ecology, and culture converge. While the housing crisis in Canada is often described as a shortage of units, the deeper issue lies in the prevailing model of the detached single-family home: a static, energy-intensive artifact increasingly ill-suited to a changing world. In an era of climate change, dwelling must be reimagined as porous and adaptive—responsive to ecological systems, open to transformation, and supportive of new forms of collective life. Students will investigate dwelling as an experimental tradition in architecture, drawing on examples that range from vernacular and Indigenous practices to modern and contemporary projects that embody reciprocity with the land and community. Through research, discussion, and design investigations, the studio will critically engage questions of domesticity, thresholds, adaptability, and resilience. Rather than static solutions, projects will explore flexible typologies that expand our capacity to live creatively and collectively—with one another, and with the earth.

- This course is part of the **End Housing Alienation Now!** A Canada-wide super studio involving 12 architecture schools seeking to accelerate and celebrate a diversity in approaches to solving Canada's contemporary housing challenges. For more information, please visit <https://superstudio.aaha.ca>
- Academic Calendar description: <https://calendar.ucalgary.ca/courses/1656081>
- Course Hours: 6 units; (GFC 0-4)

Requisites: See [Section 3.3.5](#) of the Academic Calendar for more information regarding School of Architecture, Planning and Landscape courses.

- Prerequisite(s): Design 203 and admission to the BDCI program
- Corequisite(s): Design 311
- Antirequisite(s): Credit for Design 302 and either 301 or 303 will not be allowed

Course Delivery:

- In person Delivery
- Online Delivery (see detailed class schedule below)

Course Learning Outcomes:

Upon completion of this course, students will know and be able to:

- **Understand Housing as Ecology**
By the end of the course, students will be able to understand housing not as an isolated artifact but as part of an ecological system. They will critically evaluate how architecture mediates relationships between human and non-human life, interior and exterior environments, and individual and collective forms of habitation.
- **Engage with Philosophical and Historical Frameworks**
Students will be able to interpret and discuss foundational theoretical texts and recognize how these ideas inform contemporary debates on housing, domesticity, and the ecological responsibilities of architecture.
- **Study and Synthesize Precedents**
Students will research a wide range of precedents, from Indigenous traditions such as the Blackfoot tipi to modernist experiments and contemporary projects by Lacaton & Vassal or Aravena. They will be able to identify and synthesize strategies of porosity, adaptability, and resilience, and communicate lessons learned to peers through presentations.
- **Reimagine Domesticity**
Students will be able to critically examine and challenge the conventional model of the detached single-family home. Drawing from feminist critiques, cooperative housing, and Indigenous practices, they will propose new forms of domestic arrangements that emphasize shared resources, collective life, and ecological responsibility as alternatives to privatized, static modes of dwelling.

- **Experiment with Thresholds**

Students will explore thresholds—zones between inside and outside, public and private, human and ecological—as generative architectural elements. They will design spaces that embrace porosity, layering, and flexibility, understanding thresholds not simply as boundaries but as opportunities to reimagine how housing mediates complex ecological and social relationships.

- **Design for Adaptivity and Resilience**

Students will develop architectural proposals that embody adaptability and resilience, learning to design dwellings that evolve over time. They will propose passive bioclimatic strategies, modular systems, and participatory processes that allow housing to respond to changing environmental, cultural, and social conditions, supporting more sustainable and long-term forms of living.

- **Advance Representation and Communication Skills**

Students will refine their ability to represent architectural ideas through drawings, models, diagrams, and speculative narratives. They will experiment with both analog and digital tools to express ecological concepts, technical strategies, and spatial qualities, and learn to present their work in formats appropriate for academic reviews and public audiences.

- **Design Collaboratively and work in Teams:** Students will demonstrate effective teamwork and collaboration skills by working in groups that require the integration of diverse perspectives and expertise. They will learn to negotiate design decisions, communicate ideas effectively, and produce cohesive designs that reflect a collective vision.

Learning Resources:

- Required readings, textbooks, and learning materials:

- There will be no required textbooks for this course. However, weekly readings will be provided at specific times during the semester.

- Technology requirements:

- To successfully engage in their learning experiences at the University of Calgary, students taking online, remote, and blended courses are required to have reliable access to the following technology:
 - A computer with a supported operating system, as well as the latest security, and malware updates;
 - A current and updated web browser;
 - Webcam (built-in or external);
 - Microphone and speaker (built-in or external), or headset with microphone;
 - Current antivirus and/or firewall software enabled;
 - Broadband internet connection
 - Most current laptops will have a built-in webcam, speaker and microphone.
 - [Student IT Resources](#)

- BDCI Makerspace Training Requirement:
 - If a course requires the use of the BDCI Makerspace, students must complete all relevant online University of Calgary safety courses and the online Trajectory Safety training course to be granted access to the Workshop and BDCI Makerspace.

Special Budgetary Requirements:

Special budgetary requirements are limited to the optional purchase of course readings and, in specific courses, mandatory supplementary fees to cover certain expenditures, such as field trips. Mandatory supplementary fees must be approved by the University prior to implementation. Instructors are required to list and describe approved optional and mandatory supplementary fees for courses. This can include possible costs incurred for special materials, equipment, services, or travel.

Additional Classroom Conduct and Related Information:

- **Code of Conduct:** The SAPL Studio spaces and other SAPL/University-provided facilities and equipment are governed by the [University's Student Non-Academic Misconduct Policy](#). Professional and courteous behavior is expected at all times. For more information, please refer to [Appendix 1: Prohibited Conduct](#), including the following categories: 1. Protection of Individuals; 2. Protection of Property; 3. Protection of University Functions, Activities and Services; 4. False Information and Identification; 5. Possession or Use of Dangerous Objects, Drugs or Alcohol; 6. Aiding in the Commission of an Offence; 7. Contravention of Other Laws and University Policies; and 8. Failure to Comply with a Sanction. More specifically, students must comply with the following rules:

Conduct & Culture

- No horseplay, pranks, or behavior that could distract or endanger others. Keep voices and music at levels that don't mask hazards or emergency instructions.
- All posted door placards and safety signage must be followed at all times.

Fire Safety, Exits & Evacuation

- Keep aisles, doors, and all emergency equipment fully clear at all times; do not block exits with models, carts, or materials. Obey Emergency/Fire Wardens during drills and alarms.
- Nothing may be stored on top of lockers (fire code/OH&S).
- During an evacuation: leave immediately, use stairs, go to the assembly point, and wait for the all-clear.

Prohibited & Restricted Items in Studios

- No flammable sprays or solvents (e.g., spray paint, spray glue, fixatives, linseed oil) may be used or stored in studios. Use only in a designated spray booth with ventilation.
- Freshly laser-cut plastics must not be stored in studios due to off-gassing; allow time for ventilation per shop guidance.
- No concrete powder storage in studios.
- No small kitchen appliances (kettles, coffee makers, hot plates, etc.).
- No drugs or alcohol may be consumed or stored on campus.

Materials

- Use only materials approved for studio use. If you have any questions, please ask your instructor, workshop personnel, or the Manager of Faculty Operations.
- Store materials neatly; dispose of hazardous waste per posted instructions—never in regular bins.

Housekeeping & End-of-Term Cleanout

- Maintain a clean, orderly workstation; manage offcuts and trip hazards promptly.
- End of term: remove all models and supplies from studios and model storage by posted deadlines—items left will be discarded.

Layout, Furniture & Power

- Do not relocate furniture to other areas or reconfigure studio layouts without authorization from Faculty Operations.
- Each student may have one locker only.
- Nothing may be hung from ceilings except approved extension cords for power. If you need additional power, contact a technician or Building Operations; do not DIY electrical setups. Personal heaters require Faculty Operations approval.

Working Hours, Security & Working Alone

- After hours: do not admit unknown persons; theft and damage have occurred this way.
- If anyone is actively building/cutting/gluing, studio lights must remain on for safety.
- Working alone: follow UCalgary's Working Alone Standard—use the UCSafety App check-in feature or an approved plan, especially after hours.

PPE & Personal Safety

- Tie back long hair; avoid loose clothing, scarves, dangling jewelry, and headphones when performing tasks that could snag. Wear eye protection when there's risk from cutting/sanding/particulates; use respiratory protection/booths where required.
- Closed-toe footwear is mandatory; hearing/respiratory protection as task-appropriate. (See posted signage and SDS guidance.)

Tools & Equipment in Studios.

- Use tools only for their intended purpose and only those permitted in studios by your instructor and posted rules. High-risk tools (e.g., power tools) are not operated in studios without coordination with workshop personnel.
- Report damaged or malfunctioning furniture or equipment immediately—do not attempt repairs yourself.

Incidents, Reporting & Enforcement

- Report all injuries, near misses, and hazards immediately to your instructor and Campus Security; complete required incident reports per university procedure.
- Safety violations may be considered Academic or Non-Academic misconduct and trigger disciplinary action. Persistent non-compliance is escalated to Faculty Operations/Associate Dean.

Instructor Responsibilities

- Instructors are responsible for monitoring and enforcing studio safety, addressing prohibited activities (e.g., sprays in studios, blocked exits), and escalating repeat violations to Faculty Operations. (Workshop personnel focus on workshop safety under the revised framework.)

Guidelines for Zoom Sessions in Online Classes:

- Students are expected to participate actively in all Zoom sessions and to turn on their webcam. Please join our class in a quiet space that will allow you to be fully present and engaged in the Zoom sessions. Students must behave in a professional manner during the session. Students, employees, and academic staff are also expected to demonstrate behaviour in class that promotes and maintains a positive and productive learning environment.

To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the [Code of Conduct](#)).

When entering Zoom or other video conferencing sessions (such as Microsoft Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant [University of Calgary conduct policies](#) (e.g., [Student Non-Academic Misconduct Policy](#)).

If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: <https://elearn.ucalgary.ca/guidelines-for-zoom/>

If you are unable to attend a Zoom session, please contact your instructor in advance to arrange an alternative activity for the missed session (e.g., to review the recorded session). Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).

The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.

Assessment Components:

The University policy on grading and related matters is described in [F.1](#) and [F.2](#) of the Academic Calendar. In determining the overall grade in the course, the following weights will be used:

Assessment Method	Description	Weight	Aligned Course Learning Outcome
Operation 1	Research and Case Study Phase	30%	1, 2, 3, & 7
Operation 2	My House Project	30%	1 through 7
Operation 3	Our House Project	30%	1 through 7
Operation 4	Portfolio	10%	1 through 7

- Assessment and Evaluation Information:
 - If a student misses (or is late for) a required component of the course for a valid excuse or absence, they must contact the instructor in writing within 24 hours to discuss applicable options to submit and/or make-up for that component.
 - Alternate arrangements for missed in-person assessments with a valid excuse will be made on a case-by-case basis at the discretion of the Instructor and upon review of the student's class participation and attendance record.
 - For assessments submitted online (e.g., D2L), all late assignments will lose a letter grade (e.g., A- to B-) every 24 hours after the submission date/time. Late assignments submitted more than four days late constitute an automatic zero (0).
 - Missed in-person assessments (e.g., oral presentation, exam, etc.) as a result of an *unexcused* absence will receive an automatic zero (0).
 - Your performance will be evaluated using the following criteria: substantial new work prepared for each class meeting; sustained and thoughtful response to criticism; ability to develop a clear and workable idea and move it forward in a coherent and inspired manner; sustained quality of work from beginning to end of the exercise; completeness of work at each class meeting and review; constructive teamwork and class participation; engagement in critical dialog and development of non-defensive self-

- critical skills; attendance and promptness, ability to meet deadlines; and significant progress over the semester within your own frame of reference. Please note that these criteria are process oriented: every day affects your grade. If you are one of those people who tend to put things off until the last minute, you will have to change this behaviour if you expect a good grade in the course. An “A” or an “A+” is awarded only to outstanding work, where the process and the work exceeds the expectation and requirements of the course. A “B” or a “B+” is earned through meeting these expectations in a strong and sustained way, a “B-” is given to those who meet these expectations with no particular flare and a C- is the minimum passing grade in this class. Please note that amount of effort does not equal quality of effort or work.
- Grades will be cumulative through the semester and will count according to time allotment for each assignment. Students are expected to meet all requirements for each assignment to receive a passing grade. In general, grades will be based on the following: process, conclusion, participation, and attendance. The 4 operations will be graded as follows: Operation 1: 30%, Operation 2: 30%, Operation 3: 30%, Operation 4: 10%. Final grades will be reported as letter grades, with the final grade calculated according to the 4-point range.
 - Attendance and Participation Expectations:
 - Students are expected to attend and come prepared to meaningfully engage in all class sessions. This includes producing or preparing content necessary for discussion and contributing to individual and class-wide discussions and/or conversations/assessments with the Course Instructor.
 - **Excused Absences:** In the event of an exceptional circumstance (e.g., illness, bereavement, etc.) or an exceptional opportunity (e.g., varsity athletic competition, national conference or awards ceremony, pow wow, etc.) up to four excused absences (for courses that meet twice or more per week) and up to two excused absences (for courses that meet once per week) are allowable per semester before jeopardizing one's own course grade and ability to pass the course. However, any such arrangements must be approved by the Instructor with advance notice by the student.
 - **Unexcused Absences:** Attendance at all class sessions and participation in all assessments is mandatory. Unexcused absences in excess of two per semester (for courses that meet twice per week) and one per semester (for courses that meet once per week) are grounds for failure in the course.
 - **Total Number of Absences:** The combined total number of excused AND unexcused absences per semester cannot exceed four per semester (for courses that meet twice per week) or two per semester (for courses that meet once per week). Any number in excess are grounds for failure in the course.
 - Guidelines for Submitting Assignments:
 - All assignments (e.g., projects, papers, presentations, etc.) must be turned in on time.
 - Please submit all assignments electronically through Dropbox in D2L. Assignments may be submitted in PDF format (unless otherwise stated). Assignments should have a file

name as follows: "Course number_semester_Lastname-Firstname_assignment-title" (e.g., DSGN201_F24_Smith-Alex_Plan-Drawings).

- Students are responsible for ensuring that all submitted digital files are in the correct format, complete, and accessible. Submissions that are corrupt, empty, incorrect (e.g., wrong file type), or inaccessible may receive a grade of zero. It is not the Instructor's responsibility to verify or notify students of submission errors. Students are encouraged to double-check their uploads and retain confirmation of successful submission.
 - **Late Assignments:** Please see above for the course's policy on late assignments/assessments.
- Final Examinations:
 - Final studio reviews will take place on December 5th, 2025. These in-person examinations will last the entire day. A special review committee will be assembled to evaluate the work of the students. All students are required to attend.
 - Expectations for Writing:
 - Please see the "Copyright and Legislation" Section of the University of Calgary Policies and Supports for information on the use of AI in this course.
 - Section E.2 Writing Across the Curriculum:
<https://calendar.ucalgary.ca/pages/2c2d1ce47b8c4d008aec9cc3da49876e>

Flexible Grade Option (CG Grade):

As per [Section 3.5.1](#) of the Academic Calendar, the School of Architecture, Planning and Landscape will not permit the Flexible Grade Option (CG Grade) for any course offered by the School, with the exception of the following courses:

- Architecture 201
- Landscape Architecture 201
- Planning 201

Grading Scale:

Based on [Section F.1.1](#) of the Academic Calendar

Grade	Grade Point Value	4-Point Range	Percent	Description
A+	4.00	4.00	95-100	Outstanding performance
A	4.00	3.85-4.00	90-94.99	Excellent performance
A-	3.70	3.50-3.84	85-89.99	Approaching excellent performance
B+	3.30	3.15-3.49	80-84.99	Exceeding good performance
B	3.00	2.85-3.14	75-79.99	Good performance
B-	2.70	2.50-2.84	70-74.99	Approaching good performance
C+	2.30	2.15-2.49	65-69.99	Exceeding satisfactory performance
C	2.00	1.85-2.14	60-64.99	Satisfactory performance
C-	1.70	1.50-1.84	55-59.99	Approaching satisfactory performance. Minimum grade requirement for SAPL prerequisite courses.
D+	1.30	1.15-1.49	50-54.99	Marginal pass. Insufficient preparation for subsequent courses in the same subject.
D	1.00	0.50-1.14	45-49.99	Minimal Pass. Insufficient preparation for subsequent courses in the same subject.
F	0.00	0-0.49	0-44.99	Failure. Did not meet course requirements.

Topic Areas and Detailed Class Schedule:

Course Schedule Date	Topic	Assessments and Due Dates
Tuesday, Sep 2	Course Launch: The Porous Dwelling. Introduction lecture	Assign teams and research topics
Friday, Sep 5	Research Workshop	
Saturday, Sep 6	End Housing Alienation Now! Kick-off Meeting. 11am – 1:30 pm. Zoom Link to follow.	
Tuesday, Sep 9	Research Workshop	
Friday, Sep 12	Site Visit	
Tuesday, Sep 16	Research Workshop	
Friday, Sep 19	Research Workshop	
Tuesday, Sep 23	Research Presentations	Operation 1
Friday, Sep 26	Research Presentations	Operation 1
Tuesday, September 30	National Day for Truth and Reconciliation, University closed	
Friday, Oct 3	Operation 2: My House. Launch design brief + site/context intro	Research Booklet Due Online at 11:59pm
Tuesday, Oct 7	Desk crits - Early concepts - Site analysis, first sketches/models	
Wednesday, October 8	City Futures: Undergraduate Design Research Symposium	
Friday, Oct 10	Desk crits - Early concepts - Site analysis, first sketches/models	
Monday, Oct 13	Thanksgiving Day, University closed	
Tuesday, Oct 14	Desk crits - Thresholds and Porosity	
Friday Oct 17	Internal Review	Pin-up and discussion
Tuesday Oct 21	Desk crits - Ecological Strategies	
Friday Oct 24	Desk crits – Resiliency and Adaptation	
Tuesday, Oct 28	Studio time (Prof. in Conference)	
Friday, Oct 31	Midterm Review: My House. Jury Review of Dwelling Proposals	Operation 2
Tuesday, Nov 4	Operation 3: Our House. Launch design brief + site/context intro	
Friday Nov 7	Desk crits	
Nov 9-15	Term Break, no classes	
Tuesday, Nov 18	Desk crits	
Friday, Nov 21	Desk crits	
Tuesday, Nov 25	Internal Review	Pin-up and discussion
Friday, Nov 28	Deskcrits	
Tuesday, Dec 2	Final presentation prep, models, drawings, diagrams	
Friday, December 5	Final Reviews + Reception (full day): second-year BDCI	

Saturday, December 6	End Housing Alienation Now! End of Term Webinar and Celebration 11am – 1:30 pm. Zoom Link to follow.	
Tuesday, December 9	Portfolio Workshop	
Friday, December 19	Portfolio Due Online	

Note: There will be potential Mid-Reviews associated with the End Housing Alienation Now! Superstudio. Specific dates TBD.

Scheduled Out-of-Class Activities:

There are no scheduled out-of-class activities for this course.

University of Calgary Policies and Supports:

UNIVERSITY OF CALGARY COVID-19 UPDATES AND PROCEDURES

<https://www.ucalgary.ca/risk/emergency-management/covid-19-response/covidsafe-campus>

ACADEMIC ACCOMMODATION

<https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at:

<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-accommodation-policy>

Students needing an accommodation because of a disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities: <https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf>

Students needing an accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their instructor (contact information on first page above).

[Student Accessibility Services](#) will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

ACADEMIC MISCONDUCT

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students

completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedures please visit:

- Student Academic Misconduct Policy: <https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-policy>
- Student Academic Misconduct Procedure: <https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-procedure>

Additional information is available on the Academic Integrity Website at <https://www.ucalgary.ca/student-services/student-success/learning/academic-integrity>.

COPYRIGHT LEGISLATION

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/legal-services/university-policies-procedures/acceptable-use-material-protected-copyright-policy>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks, etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy (<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-non-academic-misconduct-policy>).

Notice to Students Regarding Use of Generative Artificial Intelligence (AI) Applications and Tools in Learning Environments

- Students may use generative AI tools in this course in accordance with the instructions and guidelines outlined for each course assignment or assessment. The use of generative AI tools must be referenced and cited following citation instructions outlined by the course instructor. Use of generative AI outside assessment or assignment guidelines or without citation will constitute academic misconduct. It is the student's responsibility to be clear on the limitations on the use of generative AI tools for each assessment or assessment, on the expectations for citation and referencing, and on fact checking statements created by generative AI tools. If you are in doubt as to the use of generative AI tools in this course, please discuss your situation with the course instructor.

INSTRUCTOR INTELLECTUAL PROPERTY

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

PROTECTION OF PRIVACY ACT

The University of Calgary (University) respects your privacy and is committed to ensuring the privacy of all students, staff, and community members. UCalgary's collection, use, and disclosure of your personal information is authorized under section 4(c) of the Alberta [Protection of Privacy Act](#) (POPA). It will be collected, used and disclosed as permitted under POPA and in accordance with the University's [Privacy Policy](#) and [Notice of Collection, Use and Disclosure of Student Personal Information](#). All student assignments and personal information provided to your course instructor will remain confidential unless otherwise stated before submission. It will not be disclosed to anyone else without your permission unless permitted under POPA.

SEXUAL AND GENDER-BASED VIOLENCE POLICY

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's Sexual and Gender-Based Violence Policy guides us in how we respond to incidents of sexual and/or gender-based violence, including supports available to those who have experienced or witnessed sexual/gender-based violence, or those who are alleged to have committed sexual/gender-based violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/legal-services/university-policies-procedures/sexual-and-gender-based-violence-policy>.

UNIVERSITY STUDENT APPEALS OFFICE

If a student has a concern about a grade that they have received, they should refer to Section I of the Undergraduate Calendar (<https://calendar.ucalgary.ca/uofcregs/university-regulations/reappraisal-term-work>) which describes how to have a grade reappraised.

OTHER IMPORTANT INFORMATION

Please visit the Registrar's website at <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk