



Land Acknowledgement: <https://www.ucalgary.ca/indigenous/cultural-teachings/territorial-land-acknowledgement>

Course Number: DSGN 231

Course Name: Introduction to Urban Infrastructures and Systems

Classroom: [REDACTED] and [REDACTED]

Instructor: Prof. Alberto de Salvatierra

- Email: alberto.desalvatierr@ucalgary.ca
- Office Hours and Location: Student meetings outside class time are by appointment only.
- Instructor Email Policy: Instructors will respond to emails sent via students' @ucalgary emails as soon as possible, usually within 48 hours (excluding weekends).

Teaching Team:

- Vitor Dias Avilez Raposo (BDCI '28), TA: vitor.diasavilezrapo@ucalgary.ca
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Class Dates: Mandatory In-Person Mondays and Wednesdays; Fall 2025;
9:30am to 10:45am ([REDACTED]), and 11:00am to 12:15pm ([REDACTED]).

Course Description:

This course is designed as a broad survey and foundational introduction to topics related to urban infrastructures and systems. Organized in two halves—Paradigms and Practices (Phase I) and Prospects (Phase II), this course explores features of the built environment through the lens of academics and practitioners working at the intersection of architecture, planning and landscape architecture. In Phase I (September 3 to October 15), lectures will explore the various types of work designers can do: (transdisciplinary) design in city innovation, ecology, agriculture and civilization, community design, systems planning and urban policy, tactical urbanism, urban planning and design, landscape architecture, design justice and city futures. In Phase II (October 20 to December 3), lectures will explore various transdisciplinary topics and themes that present new frontiers in design: technology and security,

computational urban design, video game urbanism, health and wellness, networks, urbanization, energy and decarbonization, material computation and fine craft, and AI and urban analytics.

This course (focused on planning) is part of the technical stream of BDCI courses and is a prerequisite to *DSGN 331: Introduction to Landscape Ecology* (focused on landscape architecture), itself a prerequisite to *DSGN 431: Introduction to Building Science* (focused on architecture).

Academic Calendar description: <https://calendar.ucalgary.ca/courses/1656071>

Course Hours: 3 units; (3-0)

Requisites: See [Section 3.3.5](#) of the Academic Calendar for more information regarding School of Architecture, Planning and Landscape courses.

- Prerequisite(s): Admission to the Bachelor of Design in City Innovation program.

Course Delivery:

- In-person Delivery

Course Learning Outcomes:

Upon completion of this course, students will be able to understand a wide array of design approaches to the built environment and their implications in the context of urban infrastructures and systems. Emphasis will be placed on the value of engaged scholarship and critical inquiry as a means for epistemological exploration.

Course learning outcomes include:

1. Develop the means, methods and mindset to critically consider, compare and evaluate urban infrastructures and systems in cities.
2. Develop knowledge and skills concerning the planning, design and development of urban space and form.
3. Develop the ability to be able to research, assess, interpret, and advance dimensions of urban design of cities.
4. Develop a transdisciplinary understanding of the connective tissue between aspects of the built environment and the ways in which designers contribute to this system.
5. Develop world and self-views concerning urban planning and design and its potential influence and impact upon cities, society and civilization.

Learning Resources:

- Technology requirements:
 - To successfully engage in their learning experiences at the University of Calgary, students taking online, remote, and blended courses are required to have reliable access to the following technology:
 - A computer with a supported operating system, as well as the latest security, and malware updates;
 - A current and updated web browser;
 - Webcam (built-in or external);
 - Microphone and speaker (built-in or external), or headset with microphone;
 - Current antivirus and/or firewall software enabled;
 - Broadband internet connection
 - Most current laptops will have a built-in webcam, speaker and microphone.
 - [Student IT Resources](#)
 - To accomplish course work for DSGN 231 students require access to *Cities: Skylines*, in addition to Microsoft suite (Word and Excel), InDesign and Adobe PDF. Access to Adobe Photoshop and Illustrator is also advantageous and recommended, though not required.

Special Budgetary Requirements:

- This course will require the use of a dedicated notebook. The size, color, or cost is immaterial and up to the discretion of the student.
- Students will need a copy of *Cities: Skylines*, **provided free to all 1st year incoming BDCI students, courtesy of Paradox Interactive**. If you do not yet have a license, please email the Instructor.

Future Skills in this Course:

As you progress through the Bachelor of Design in City Innovation (BDCI) program, Future Skills will empower you to thrive in your studies, careers, and as leaders in city innovation. These tools prepare you for today's workforce and equip you to shape tomorrow's cities with empathy, impact, and innovation. This course includes two Future Skills modules (one required, one extra credit).

- **Mandatory Assignment: Future Skills Participation (Self-Management)**
 - Grading: Pass/Fail | Weight: 5% of final grade
 - This course has a mandatory Future Skills module. To pass, students must complete all workbook sections with thoughtful, clearly articulated responses that demonstrate applied learning and meet all rubric criteria. No partial credit is given. Full instructions and materials are available on D2L.
- The **Self-Management** module explores different types of self-regulation, including Zimmerman's model of self-regulated learning. You will learn skills for taking initiative, being organized, and remaining accountable. Self-management is essential for managing competing deadlines, meeting deliverables, and maintaining overall wellbeing.



- **Extra credit Assignment: Future Skills (Innovation)**

- Grading: Pass/Fail | Weight: 2% of final grade
- This course has an extra-credit Future Skills module. To pass, students must complete all workbook sections with thoughtful, clearly articulated responses that demonstrate applied learning and meet all rubric criteria. No partial credit is given. Full instructions and materials are available on D2L.



- The **Innovation** module helps you generate, evaluate, and implement creative solutions to real-world challenges. Grounded in models like Design Thinking, this module emphasizes ideation, prototyping, and testing as iterative steps in the innovation process. You will develop conceptual, relational, and implementation skills to drive meaningful change.

Design Studio Health and Safety:

Studios at SAPL are designated as lab-like environments under the University of Calgary's Environmental Health & Safety (EHS) requirements. All students and instructors must comply with both university-wide safety standards and the SAPL-specific studio rules outlined below. These rules are in place to ensure a safe, functional, and respectful working environment for everyone. Failure to comply may be considered Academic or Non-Academic misconduct and be subject to disciplinary action, including loss of studio and/or workshop privileges under the SAPL demerit system.

Conduct & Culture

- No horseplay, pranks, or behavior that could distract or endanger others. Keep voices and music at levels that don't mask hazards or emergency instructions.
- All posted door placards and safety signage must be followed at all times.

Fire Safety, Exits & Evacuation

- Keep aisles, doors, and all emergency equipment fully clear at all times; do not block exits with models, carts, or materials. Obey Emergency/Fire Wardens during drills and alarms.
- Nothing may be stored on top of lockers (fire code/OH&S).
- During an evacuation: leave immediately, use stairs, go to the assembly point, and wait for the all-clear.

Prohibited & Restricted Items in Studios

- No flammable sprays or solvents (e.g., spray paint, spray glue, fixatives) may be used or stored in studios. Use only in a designated spray booth with ventilation.
- Freshly laser-cut plastics must not be stored in studios due to off-gassing; allow time for ventilation per shop guidance.
- No concrete powder storage in studios.
- No small kitchen appliances (kettles, coffee makers, hot plates, etc.).
- No drugs or alcohol may be consumed or stored on campus.

Materials

- Use only materials approved for studio use. If you have any questions, please ask your instructor, workshop personnel, or the Manager of Faculty Operations.
- Store materials neatly; dispose of hazardous waste per posted instructions—never in regular bins.

Housekeeping & End-of-Term Cleanout

- Maintain a clean, orderly workstation; manage offcuts and trip hazards promptly.
- End of term: remove all models and supplies from studios and model storage by posted deadlines—items left will be discarded.

Layout, Furniture & Power

- Do not relocate furniture to other areas or reconfigure studio layouts without authorization from Faculty Operations.
- Each student may have one locker only.
- Nothing may be hung from ceilings except approved extension cords for power. If you need additional power, contact a technician or Building Operations; do not DIY electrical setups. Personal heaters require Faculty Operations approval.

Working Hours, Security & Working Alone

- After hours: do not admit unknown persons; theft and damage have occurred this way.
- If anyone is actively building/cutting/gluing, studio lights must remain on for safety.
- Working alone: follow UCalgary's Working Alone Standard—use the UCSafety App check-in feature or an approved plan, especially after hours.

PPE & Personal Safety

- Tie back long hair; avoid loose clothing, scarves, dangling jewelry, and headphones when performing tasks that could snag. Wear eye protection when there's risk from cutting/sanding/particulates; use respiratory protection/booths where required.
- Closed-toe footwear is mandatory; hearing/respiratory protection as task-appropriate. (See posted signage and SDS guidance.)

Tools & Equipment in Studios.

- Use tools only for their intended purpose and only those permitted in studios by your instructor and posted rules. High-risk tools (e.g., power tools) are not operated in studios without coordination with workshop personnel.
- Report damaged or malfunctioning furniture or equipment immediately—do not attempt repairs yourself.

Incidents, Reporting & Enforcement

- Report all injuries, near misses, and hazards immediately to your instructor and Campus Security; complete required incident reports per university procedure.
- Safety violations may be considered Academic or Non-Academic misconduct and trigger disciplinary action. Persistent non-compliance is escalated to Faculty Operations/Associate Dean.

Instructor Responsibilities (Studios)

- Instructors are responsible for monitoring and enforcing studio safety, addressing prohibited activities (e.g., sprays in studios, blocked exits), and escalating repeat violations to Faculty Operations. (Workshop personnel focus on workshop safety under the revised framework.)

Additional Classroom Conduct and Related Information:

- **Code of Conduct:** The SAPL Studio spaces and other SAPL/University-provided facilities and equipment are governed by the [University's Student Non-Academic Misconduct Policy](#). Professional and courteous behavior is expected at all times. For more information, please refer to [Appendix 1: Prohibited Conduct](#), including the following categories: 1. Protection of Individuals; 2. Protection of Property; 3. Protection of University Functions, Activities and Services; 4. False Information and Identification; 5. Possession or Use of Dangerous Objects, Drugs or Alcohol; 6. Aiding in the Commission of an Offense; 7. Contravention of Other Laws and University Policies; and 8. Failure to Comply with a Sanction.

Assessment Components:

The University policy on grading and related matters is described in [F.1](#) and [F.2](#) of the Academic Calendar. In determining the overall grade in the course, the following weights will be used:

Assessment Method	Description	Weight	Aligned Course Learning Outcome*
Project 1	Design Journal	35%	1, 2, 3, 4, 5
Project 2	<i>Cities: Skylines</i> Project, Part A	30%	1, 2, 3, 4, 5
Project 3	<i>Cities: Skylines</i> Project, Part B	30%	1, 2, 3, 4, 5
Future Skills #1	Self-Management FS Module	5%	1, 5
Future Skills #2	Innovation FS Module	2% (extra credit)	1, 3, 5

*Please refer to itemized Aligned Course Outcomes.

- Assessment and Evaluation Information:
 - If a student misses (or is late for) a required component of the course for a valid excuse or absence, they must contact the instructor in writing within 24 hours to discuss applicable options to submit and/or make-up for that component.
 - Alternate arrangements for missed in-person assessments with a valid excuse will be made on a case-by-case basis at the discretion of the Instructor and upon review of the student's class participation and attendance record.
 - For example, students who have missed an in-person assessment (e.g., oral presentation) as a result of an excused absence may be asked—*if applicable to the assessment*—to submit a self-recorded video (via Zoom's auto-record feature) in lieu of an in-person engagement.
 - For assessments submitted online (e.g., D2L), late assignments *with a valid excuse* may be considered for grading without penalty at the discretion of the Instructor and upon review of the student's class participation and attendance record. Otherwise, the course's standard grade penalties (indicated below) will apply.
 - For assessments submitted online (e.g., D2L), all late assignments *without a valid excuse* will lose a letter grade (e.g., A- to B-) every 24 hours after the submission date/time. Late assignments submitted more than four days late constitute an automatic zero (0).
 - Missed in-person assessments (e.g., oral presentation, exam, etc.) as a result of an *unexcused* absence will receive an automatic zero (0).
 - **(Additional) Extra Credit Opportunity:** Attendance and participation in SAPL's public lectures can earn students extra credit marks in Project II or III (or to replace a class journal entry for Project I). To earn extra-credit, the following must be completed:
 - Attend a SAPL public lecture (eligible lectures will be shared with students).
 - After the lecture, submit to the course D2L, on 1 page, a 200-word reflection on the lecture. The reflection should include 2 pictures: a picture of the student's favorite slide, and a self-portrait of the student on site at the lecture.
 - If the submission is deemed satisfactory, the student will earn a grade letter step increase (B to B+, for example) in their lowest-scoring assessment, applied at the end of the semester.
 - The maximum extra-credit (lecture) opportunities per semester is three (one per project).
- Attendance and Participation Expectations:
 - Students are expected to attend and come prepared to meaningfully engage in all class sessions. This includes producing or preparing content necessary for discussion and contributing to individual and class-wide discussions and/or conversations/assessments with the Course Instructor.
 - **Excused Absences:** In the event of an exceptional circumstance (e.g., illness, bereavement, etc.) or an exceptional opportunity (e.g., varsity athletic competition, national conference or awards ceremony, pow wow, etc.) up to four excused absences (for courses that meet twice or more per week) and up to two excused absences (for

courses that meet once per week) are allowable per semester before jeopardizing one's own course grade and ability to pass the course. However, any such arrangements must be approved by the Instructor with advance notice by the student.

- **Unexcused Absences:** Attendance at all class sessions and participation in all assessments is mandatory. Unexcused absences in excess of two per semester (for courses that meet twice per week) and one per semester (for courses that meet once per week) are grounds for failure in the course.
- **Total Number of Absences:** The combined total number of excused AND unexcused absences per semester cannot exceed four per semester (for courses that meet twice per week) or two per semester (for courses that meet once per week). Any number in excess are grounds for failure in the course.
- **Guidelines for Submitting Assignments:**
 - All assignments must be submitted digitally, to the appropriate course D2L section, by the specified due date/time. In some cases, hard copies may be required to also be submitted in accordance with project briefs.
 - Please submit all assignments electronically through Dropbox in D2L. Assignments must be submitted in PDF format ONLY (unless otherwise stated). Assignments should have a file name as follows: "Coursenumber_semester_Lastname-Firstname_assignment-title" (e.g., DSGN231_F25_Smith-Alex_Plan-Drawings).
 - Students are responsible for ensuring that all submitted digital files are in the correct format, complete, and accessible. Submissions that are corrupt, empty, incorrect (e.g., wrong file type), or inaccessible may receive a grade of zero. It is not the Instructor's responsibility to verify or notify students of submission errors. Students are encouraged to double-check their uploads and retain confirmation of successful submission.
 - All assignments (e.g., projects, papers, presentations, etc.) must be turned in on time. This course will not be extending any assessment deadlines in order to respect the planning undertaken with F25 assessment deadlines in DSGN 201, 211, 221 and 241.
 - **Late Assignments:** Please see above for the course's policy on late assignments/assessments
- **Final Examinations:**
 - No final exam required (there is a final project, however).
- **Expectations for Writing:**
 - Please see the "Copyright and Legislation" Section of the University of Calgary Policies and Supports for information on the use of AI in this course.
 - Section E.2 Writing Across the Curriculum:
<https://calendar.ucalgary.ca/pages/2c2d1ce47b8c4d008aec9cc3da49876e>

- **Criteria that must be met to pass:**

- A passing grade (55% or above) calculated from the cumulative value of all submitted assignments. A submission for each of Projects 1-3 is required for the completion of the course.

Flexible Grade Option (CG Grade):

As per [Section 3.5.1](#) of the Academic Calendar, the School of Architecture, Planning and Landscape will not permit the Flexible Grade Option (CG Grade) for any course offered by the School, with the exception of the following courses:

- Architecture 201
- Landscape Architecture 201
- Planning 201

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Grading Scale:

Based on [Section F.1.1](#) of the Academic Calendar

Grade	Grade Point Value	4-Point Range	Percent	Description
A+	4.00	4.00	95-100	Outstanding performance
A	4.00	3.85-4.00	90-94.99	Excellent performance
A-	3.70	3.50-3.84	85-89.99	Approaching excellent performance
B+	3.30	3.15-3.49	80-84.99	Exceeding good performance
B	3.00	2.85-3.14	75-79.99	Good performance
B-	2.70	2.50-2.84	70-74.99	Approaching good performance
C+	2.30	2.15-2.49	65-69.99	Exceeding satisfactory performance
C	2.00	1.85-2.14	60-64.99	Satisfactory performance
C-	1.70	1.50-1.84	55-59.99	Approaching satisfactory performance. Minimum grade requirement for SAPL prerequisite courses.
D+	1.30	1.15-1.49	50-54.99	Marginal pass. Insufficient preparation for subsequent courses in the same subject.
D	1.00	0.50-1.14	45-49.99	Minimal Pass. Insufficient preparation for subsequent courses in the same subject.
F	0.00	0-0.49	0-44.99	Failure. Did not meet course requirements.

Topic Areas and Detailed Class Schedule:

The following class schedule is subject to change according to the requirements, eventualities, and progress of the course. The instructor will update the class over the term as any changes are required.

DSGN 231, Fall 2025								
Introduction to Urban Infrastructure and Systems								
University of Calgary, School of Architecture, Planning and Landscape								
Week	Month	Day	C	Lecturer Modality	Topics	Lecturer	Phase	
1	September	Mon 1		Labour Day: No Class				PHASE I: PARADIGMS + PRACTICES
		Wed 3	Y	BDCI: LAUNCHPAD	Program Culture + Design Excellence	Class-wide Discussion		
2		Mon 8	Y	BDCI: LAUNCHPAD	What makes a city?	Class-wide Discussion		
		Wed 10		In-Person	(Transdisciplinary) Design in City Innovation	SAPL_Alberto de Salvatierra		
3		Mon 15		In-Person	Ecology Agriculture + Civilization	SAPL_Alberto de Salvatierra (x2)		
		Wed 17		In-Person	Community Design	The Human Scale (film screening)		
4		Mon 22		In-Person	Systems Planning + Urban Policy	EXTERNAL_Robb Whyte		
		Wed 24		In-Person	Tactical Urbanism	SAPL_Connie Tran		
5	October	Mon 29		In-Person	Urban Planning + Design	SAPL_Francisco Alaniz Uribe	PHASE II: PROSPECTS	
		Wed 1		In-Person	Landscape Architecture	SAPL_Enrica Dall'Ara		
6		Mon 6		In-Person	Design Justice	SAPL_Cecile Kotyk		
		Wed 8		In-Person	City Futures	SAPL_Undergrad Design Research Symposium		
7		Mon 13		Thanksgiving Day: No Class				
		Wed 15		In-Person	Environmental Planning + Land Use Design	SAPL_Robert Levinthal		
8		Mon 20		In-Person	What is the future of cities?	Class-Wide Discussion		
		Wed 22		In-Person	Technology + Security	SAPL_Thomas P. Keenan		
9	November	Mon 27		In-Person	Project III Q&A	Class-Wide Discussion	PHASE II: PROSPECTS	
		Wed 29		In-Person	Computational Urban Design	SAPL_Jinmo Rhee		
10		Mon 3		Zoom	Video Game Urbanism	EXTERNAL_You+Pea		
		Wed 5		Zoom	Health + Wellness	EXTERNAL_Jerry Hacker		
11		Mon 10		Midterm Break: No Class				
		Wed 12		Midterm Break: No Class				
12		Mon 17		Zoom	Networks	EXTERNAL_Clare Lyster		
		Wed 19		Zoom	Urbanization	EXTERNAL_Nikos Katsikis		
13	December	Mon 24		In-Person	Energy + Decarbonization	SAPL_Douglas Robb	PHASE II: PROSPECTS	
		Wed 26		In-Person	Material Computation + Fine Craft	SAPL_Isabel Ochoa Quintero		
14		Mon 1		In-Person	AI + Urban Analytics	SAPL_Yangue Liu		
	Wed 3		In-Person	What did we learn?	Class-Wide Discussion			

Deadlines:

Project I: Design Journal will be collected at the end of each week on Friday, to be returned to the student on the Monday of the following week. Project I is therefore cumulative across the semester.

Project II: Cities: Skylines Project, Part A is due at 9:00am on Monday, October 27th.

Future Skills (#1) is due at 9:00am on Monday, November 17th.

Project III: Cities: Skylines Project, Part B is due at 11:59pm on Wednesday, December 10th.

Future Skills (#2, extra credit) is due at 9:00am on Wednesday, December 17th.

Scheduled Out-of-Class Activities:

Attendance for at least one 1.5hr session of the **City Futures: Undergraduate Design Research Symposium** on Wednesday, October 8th is mandatory as part of class (which could take place during or outside class time, depending on choice).

University of Calgary Policies and Supports:

UNIVERSITY OF CALGARY COVID-19 UPDATES AND PROCEDURES

<https://www.ucalgary.ca/risk/emergency-management/covid-19-response/covidsafe-campus>

ACADEMIC ACCOMMODATION

<https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at:

<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-accommodation-policy>

Students needing an accommodation because of a disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities: <https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf>

Students needing an accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their instructor (contact information on first page above).

[Student Accessibility Services](#) will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

ACADEMIC MISCONDUCT

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedures please visit:

- Student Academic Misconduct Policy: <https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-policy>
- Student Academic Misconduct Procedure: <https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-procedure>

Additional information is available on the Academic Integrity Website at

<https://www.ucalgary.ca/student-services/student-success/learning/academic-integrity>.

COPYRIGHT LEGISLATION

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/legal-services/university-policies-procedures/acceptable-use-material-protected-copyright-policy>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks, etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy (<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-non-academic-misconduct-policy>).

Notice to Students Regarding Use of Generative Artificial Intelligence (AI) Applications and Tools in Learning Environments

- **Restricted Use:** Note that the use of generative AI tools and applications in course assignments and assessments is **not permitted**, and may be considered in accordance with the university's academic misconduct policy, <https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-policy>. If you are in doubt as to the use of generative AI tools in this course, please discuss your situation with the course instructor. [The use of AI tools for assignments may be considered an academic offense.](#)

INSTRUCTOR INTELLECTUAL PROPERTY

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

PROTECTION OF PRIVACY ACT

The University of Calgary (University) respects your privacy and is committed to ensuring the privacy of all students, staff, and community members. UCalgary's collection, use, and disclosure of your personal information is authorized under section 4(c) of the Alberta [Protection of Privacy Act](#) (POPA). It will be collected, used and disclosed as permitted under POPA and in accordance with the University's [Privacy Policy](#) and [Notice of Collection, Use and Disclosure of Student Personal Information](#). All student assignments and personal information provided to your course instructor will remain confidential unless otherwise stated before submission. It will not be disclosed to anyone else without your permission unless permitted under POPA.

SEXUAL AND GENDER-BASED VIOLENCE POLICY

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's Sexual and Gender-Based Violence Policy guides us in how we respond to incidents of sexual and/or gender-based violence, including supports available to those who have experienced or witnessed sexual/gender-based violence, or those who are alleged to have committed sexual/gender-based violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/legal-services/university-policies-procedures/sexual-and-gender-based-violence-policy>.

UNIVERSITY STUDENT APPEALS OFFICE

If a student has a concern about a grade that they have received, they should refer to Section I of the Undergraduate Calendar (<https://calendar.ucalgary.ca/uofcregs/university-regulations/reappraisal-term-work>) which describes how to have a grade reappraised.

OTHER IMPORTANT INFORMATION

Please visit the Registrar's website at <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk