**Remote Desktop (RDP) to SAPL Computer Lab (How To?)**

**< Computers Available for Remote Connection listed on Page 2 >**

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| --- | --- |
| **Windows PC** | **MAC** |
| 1. Use General VPN to connect to the University network    1. Download and install from the IT software distribution <https://iac01.ucalgary.ca/SDSWeb>    2. How to download: [https://ucalgary.service-now.com/nav\_to.do?uri=/kb\_view.do%3Fsysparm\_article%3DKB0030073](https://ucalgary.service-now.com/nav_to.do?uri=/kb_view.do?sysparm_article%3DKB0030073)    3. How to install: [https://ucalgary.service-now.com/nav\_to.do?uri=/kb\_view.do%3Fsysparm\_article%3DKB0030079](https://ucalgary.service-now.com/nav_to.do?uri=/kb_view.do?sysparm_article%3DKB0030079)    4. How to connect: <https://ucalgary.service-now.com/nav_to.do?uri=/kb_view.do%3Fsysparm_article%3DKB0030088> 2. Start the Remote Desktop Program    1. Click **Start**    2. In the search box type: *"Remote Desktop Connection"*    3. In the Computer box, enter the full computer name of the lab computer.    4. Click **Connect**    5. Enter the **computer name with the domain (Example:** SH105M04.uc.ucalgary.ca) which you would like to connect (like picture below).    6. Enter your IT username and password when prompted. 3. Remember to Disconnect ONLY when done. | 1. Use General VPN to connect to the University network    1. Download and install from the IT software distribution <https://iac01.ucalgary.ca/SDSWeb>    2. How to download: <https://ucalgary.service-now.com/nav_to.do?uri=/kb_view.do%3Fsysparm_article%3DKB0030073>    3. How to install: [https://ucalgary.service-now.com/nav\_to.do?uri=/kb\_view.do%3Fsysparm\_article%3DKB0030079](https://ucalgary.service-now.com/nav_to.do?uri=/kb_view.do?sysparm_article%3DKB0030079)    4. How to connect: <https://ucalgary.service-now.com/nav_to.do?uri=%2Fkb_view.do%3Fsysparm_article%3DKB0030213> 2. Install “Microsoft Remote Desktop 10” from the Apple App Store 3. Start the Microsoft Remote Desktop Application    1. In Applications 🡪 launch “Microsoft Remote Desktop”    2. In the Connection Center, click +, then select Add PC    3. In the “PC name:” box, enter the **full computer name** of the lab computer. (**Example:** SH105M04.uc.ucalgary.ca)    4. Select Add    5. Right Click on the Computer and select “Connect”    6. Enter your IT username and password when prompted.   A screenshot of a social media post  Description automatically generated   1. Remember to sign out when done. Remember to Disconnect ONLY when done. |

**Computers Available for Remote Connection:**

* **PF217011.uc.ucalgary.ca**
* **PF217012.uc.ucalgary.ca**
* **PF217015.uc.ucalgary.ca** thru **PF217017.uc.ucalgary.ca**
* **PF217021.uc.ucalgary.ca** thru **PF217027.uc.ucalgary.ca**
* **PF217031.uc.ucalgary.ca** thru **PF217037.uc.ucalgary.ca**
* **PF217041.uc.ucalgary.ca** thru **PF217047.uc.ucalgary.ca**
* **PF217051.uc.ucalgary.ca** thru **PF217053.uc.ucalgary.ca**