



<b>Course Number</b>	PLAN 672.7 L02	<b>Classroom</b>	PF 2160
<b>Course Name</b>	Planning Law		
<b>Pre/Co-Requisites</b>			
<b>Instructor</b>	Nick Pryce, RPP, APPI, MCIP	<b>Office Hours/Location</b>	By appointment during Block Week
	<b>Email:</b> <a href="mailto:npryce@v3co.ca">npryce@v3co.ca</a>	<b>Phone:</b> (780)222-0550	
<b>Class Dates</b>	In-person Block Week from 9:00am-12noon March 13 - 17 (Mon-Fri)		
<b>Instructor Email Policy</b>	All course communications will use @ucalgary email addresses. Instructor will respond to student @ucalgary emails as soon as possible and within 24 hours.		

### Course Description

At all levels of working within the planning profession you will come across policy and regulatory documents, whether through development or implementation. This Block Course will explore how the policy and regulatory planning regime works. This course will improve your understanding how policy and regulatory planning documents operate within the governance structure of Alberta municipalities and how policy and regulatory documents interconnect documents. This course will also explore the challenges faced by planners in the development and implementation of policy and regulations using examples from professional practice.

**Course Hours:** 1.5 Unit

### Course Learning Outcomes

Upon completion of this course, students will know and be able to:

1. Knowledge and understanding of Inter-municipal development plans and intermunicipal collaborative frameworks.
2. Knowledge and understanding of statutory documents required for development planning.
3. Knowledge and understanding of land use bylaws and their preparation

### Learning Resources

There is no textbook for this course.

## Classroom Conduct

Professional behaviour that promotes and maintains a positive and productive learning environment is expected and required during class.

## Assessment Components

Assessment Method	Description	Weight	Aligned Course Learning Outcome
Scenario 1	Policy	25	1
Scenario 2	Statutory Plans	25	2
Scenario 3	Land Use Bylaws	25	3
Scenario 4	Council Presentations	25	1, 2, 3

## Assessment and Evaluation Information

### Attendance and Participation Expectations:

Students are expected to participate actively in all scheduled Block week course activities, complete assigned work on time.

### Guidelines for Submitting Assignments:

Assignments are to be submitted to the Instructor either in hardcopy or via email

### Final Examinations:

There is no scheduled final examination

### Expectations for Writing:

A professional level of writing is expected that meets Faculty of Graduate Studies standards.

(<https://www.ucalgary.ca/pubs/calendar/current/e-2.html>)

### Late Assignments:

Late Assignments will not be accepted unless approved by the Instructor for medical or compassionate reasons. If extra time for assignments is required for students with a University Letter of Accommodation, students are responsible for providing such Letters to the Instructor at the first class.

### Criteria that must be met to pass:

The total of all assignments will be used as the basis for a final grade.

## Grading Scale

Grade	Grade Point Value	4-Point Range	Percent	Description
A+	4.00	4.00	95-100	Outstanding - evaluated by instructor
A	4.00	3.85-4.00	90-94.99	Excellent - superior performance showing comprehensive understanding of the subject matter
A-	3.70	3.50-3.84	85-89.99	Very good performance
B+	3.30	3.15-3.49	80-84.99	Good performance
B	3.00	2.85-3.14	75-79.99	Satisfactory performance

B-	2.70	2.50-2.84	70-74.99	Minimum pass for students in the Faculty of Graduate Studies
C+	2.30	2.15-2.49	65-69.99	All final grades below B- are indicative of failure at the graduate level and cannot be counted toward Faculty of Graduate Studies course requirements.
C	2.00	1.85-2.14	60-64.99	
C-	1.70	1.50-1.84	55-59.99	
D+	1.30	1.15-1.49	50-54.99	
D	1.00	0.50-1.14	45-49.99	
F	0.00	0-0.49	0-44.99	

A student who receives a "C+" or lower in any one course will be required to withdraw regardless of their grade point average (GPA) unless the program recommends otherwise. If the program permits the student to retake a failed course, the second grade will replace the initial grade in the calculation of the GPA, and both grades will appear on the transcript.

The School of Architecture, Planning and Landscape will not permit the Flexible Grade Option (CG Grade) for any course offered by the School. (<https://www.ucalgary.ca/pubs/calendar/current/salp-3-3.html>)

## Topic Areas & Detailed Class Schedule

Note: A 15 minute break will be provided in each session.

Day	Time	Course
Monday 13 March	9 -12	The Planning Framework and challenges of planning
		What will be covered: <ol style="list-style-type: none"> <li>1. Introduction and what the next five days will cover (15 mins)</li> <li>2. Understand what students' vision is of what they want to do in their planning profession and what they think they may end up doing (15 mins).</li> <li>3. Understand the student's current knowledge of the Alberta Planning framework (10 min breakout)</li> <li>4. Review of students work and feedback/discussion including presenting how the current system works (5 mins)</li> <li>5. Breakout sessions for students to bring up what they view as a good planning documents vs what create good planning documents followed by post discussion (45mins)</li> <li>6. Coffee Break</li> <li>7. Breakout session for students to discuss what they view as the challenges within the planning framework in Alberta and post discussion of sharing what the challenges are (45mins)</li> <li>8. Student summary on what was gained from the days working session (15 minutes)</li> </ol>
Tuesday 14 March	9 -12	Intermunicipal Development Plans (IDPs)/Intermunicipal Collaboration Frameworks (ICFs) and Municipal Development Plans (MDP)
		What will be covered:

Day	Time	Course
		<ol style="list-style-type: none"> <li>1. Introduction to the history of evolution of IDP/ICF and what they are and their purpose. Presentation will also cover what a Municipal Development Plan is, their purpose and where they sit within the planning structure. (8 min)</li> <li>2. Student break out session will involve the students working out what is required or may be included within an IDP/ICF and MDP. This will be following by discussion and sharing the challenges (30 minutes)</li> <li>3. What goes into developing (process involved) an IDP/ICF/MDP – students will be first asked to develop what they think the process would be and who would be involved in developing the documents– this will be followed by discussion of how it actually happens and the risks associated with the process (50 mins).</li> <li>4. Coffee Break</li> <li>5. Scenario play – students will be asked to draft a policy around conflict resolution and monitoring that could be included within an IDP (50 mins).</li> <li>6. Student summary on what was gained from the days working session (15 minutes)</li> </ol>
Wednesday 15	9 – 12	<p>Area Structure Plans / Area Redevelopment Plans / Conceptual Schemes / Outlines Plans</p> <p>What will be covered:</p> <ol style="list-style-type: none"> <li>1. Introduction to what the documents are and their various purposes along with outlining what are statutory documents and what are not statutory documents. (5 mins)</li> <li>2. Presentation on Area Structure Plans and their challenges (20 min)</li> <li>3. Breakout session for students to review examples of ASPs and to have discussion around them with the students (10min)</li> <li>4. Student breakout session to work out what is involved in developing an ASP – process/content and how would they go about developing the document – who would be involved. (45 min)</li> <li>5. Presentation on what is an Area Redevelopment Plan and their challenges (10 mins)</li> <li>6. Breakout session for students to review examples of ARP and to have discussion around them with the students (20min)</li> <li>7. Student breakout session to work out what is involved in developing an ARP – process/content and how would they go about developing the document – who would be involved. (45 min)</li> <li>8. Student summary on what was gained from the days working session (15 minutes)</li> </ol>
Thursday 16	9 – 12	<p>Land Use Bylaws – Part I</p> <p>What will be covered:</p> <ol style="list-style-type: none"> <li>1. What is a Land Use Bylaw and its purpose and where does it fit within the statutory planning framework? (15min)</li> <li>2. Presentation on what goes into a LUB (15 min)</li> <li>3. Presentation on the challenges with Land Use Bylaws (30 min).</li> <li>4. Students will be provided with a land use application to process against a land use bylaw and develop a formal decision (80min)</li> <li>5. Coffee Break</li> <li>6. Students present the outcome of their assessment and analysis (30 min).</li> <li>7. Round table of what they learnt. (15 min)</li> </ol>
Friday 17	9 – 12	Land Use Bylaws – Part II

Day	Time	Course
		<ol style="list-style-type: none"> <li>1. Questions for students related to Land Use Bylaws (15 min)</li> <li>2. Understanding the fiscal connection (10 min)</li> <li>3. Scenario: developing land use bylaw regulations for a greenfield residential community (60m)</li> <li>4. Coffee Break</li> <li>5. Scenario: Presenting their regulations as if they were presenting them to Council. (65m)</li> <li>6. Student summary on what was gained from the overall course and feedback on whether they found it beneficial (15 minutes).</li> </ol>

## University of Calgary Policies and Supports

**COVID-19 PROCEDURE FOR SICK STUDENTS:** <https://www.ucalgary.ca/risk/covid-19-procedure-for-sick-students>

**UNIVERSITY OF CALGARY COVID-19 UPDATES:** <https://www.ucalgary.ca/risk/emergency-management/covid-19-response>

### ACADEMIC ACCOMMODATION

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://www.ucalgary.ca/legal-services/university-policies-procedures/student-accommodation-policy>

Students needing an accommodation because of a disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities: <https://www.ucalgary.ca/legal-services/university-policies-procedures/accommodation-students-disabilities-procedure>

Students needing an accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their instructor (contact information on first page above).

SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [www.ucalgary.ca/access/](http://www.ucalgary.ca/access/).

### **ACADEMIC MISCONDUCT**

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit: <https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>  
<https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>.

### **COPYRIGHT LEGISLATION:**

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright ([www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf](http://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf)) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy (<https://www.ucalgary.ca/pubs/calendar/current/k.html>).

### **INSTRUCTOR INTELLECTUAL PROPERTY**

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

### **FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

### **SEXUAL VIOLENCE POLICY**

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf>

**UNIVERSITY STUDENT APPEALS OFFICE:** If a student has a concern about a grade that they have received, they should refer to Section I of the Undergraduate Calendar (<https://www.ucalgary.ca/pubs/calendar/current/i-3.html>) which describes how to have a grade reappraised. In addition, the student should refer to the SAPL's Procedure for reappraisal of grades

### **OTHER IMPORTANT INFORMATION**

Please visit the Registrar's website at:

<https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk